

VIRGINIA NATIONAL GUARD
TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NO. 05-149

POSITION: Supervisory IT Specialist, 05-149, (PD No. 8040900)

GRADE/PAY: GS-2210-13 \$72,957.00 - \$94,841.00 per annum

OPENING DATE: 15 September 2005

CLOSING DATE: 19 October 2005 (1700 hrs)

DUTY LOCATION: 192nd FW, Sandston, VA

EMPLOYMENT STATUS: Excepted Service Male/Female Commissioned Officers

WHO CAN APPLY:

GROUP I - Applications will be accepted from all qualified Commissioned Officers, currently employed (permanent) in the Virginia Air National Guard Military Technician Program.

GROUP II - All qualified Virginia Army and Air National Guard Commissioned Officers, regardless of employment status (Traditional, Military Technician, AGR). To be considered as a Group II applicant, proof of appointment in the Virginia National Guard must be attached if the appointment occurred within 60 days prior to, or during, the advertisement period.

MILITARY CRITERIA: This position is supervised by a COL/O6. Grade inversion will not be authorized. Compatible AFSC: 33SX

POINT OF CONTACT: COL Ray A. Turner, (804) 236-6763

SELECTING OFFICIAL: COL Peter Bonanni, 192d FW Commander

QUALIFICATION REQUIREMENTS:

GENERAL EXPERIENCE: Technical, analytical, supervisory, or administrative experience which has demonstrated the candidates ability to analyze problems of organization, workforce, information requirements, etc. and provide systematic solutions; and the ability to deal satisfactorily with others.

SPECIALIZED EXPERIENCE: Must have thirty-six (36) months of experience which equipped the applicant with the following specialized experience to successfully perform the duties of the position, such as: experience in analyzing problems, gathering information, and recognizing solutions; experience which demonstrates an applicant's ability to communicate orally and in writing in a clear and concise manner; experience in analyzing and organizing work processes into plans for computer solutions; experience in a computer related field performing such tasks as translating logical steps into language codes, computer codes operations, and scheduling the sequence of programs to be processed; experience which demonstrates the accomplishment of automation and network projects that involve multiple sites; must articulate the ability to manage multiple LAN's into wide area networks and manage impacts across a multiple LAN site network; experience which demonstrates the ability to develop written automation policies, rules and procedures for a large organization, such as a Statewide area; experience which demonstrates the ability to manage 3 work centers and supervise staffs for all 3 areas.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAs) REQUIREMENTS: Applicants should prepare statements addressing all KSAs listed below. Explain any civilian/military work experience that supports each KSA. **The KSAs are NOT used for basic qualifications.** KSAs may used a factor in evaluating candidates at the election of the Selection/Interviewing Official.

1. Ability to research and analyze data.
2. Ability to communicate orally and in writing.
3. Skill in organizing work in a logical sequence.
4. Knowledge of computer programming techniques.
5. Skill in evaluating and recommending automation and network services for a large multi-site operation.
6. Skill in developing written policies, rules, and procedures.
7. Ability to manage one or multiple automation work centers and manage people.

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DUTIES/RESPONSIBILITIES POSITION DESCRIPTION NUMBER 8040900: Manages plans, organizes, controls, and directs the communications activities of the Wing Flying Unit to ensure mission accomplishment and optimum use of resources. Coordinates communications activities and projects with other concerned agencies and/or organizations. Coordinates with support organizations to assure an integrated approach to solution of problems. Ensures formulation of comprehensive training plans for each function and specialty within the C4 and logistics activity. Monitors and controls the daily expenditure for material and manpower resources in accomplishment of peacetime and wartime mission goals. Develops an Information Technology (IT) acquisition process, which satisfies the provisions of the Information Technology Management Reform Act (ITMRA) while incorporating the Air Force Corporate Process and the DOD Acquisition structure. Ensures Host-Tenant Support Agreements and Memorandums of Understanding (MOUs), involving communications support are approved and implemented; requires expert knowledge of unit requirements and host organization's capabilities. Works under the broad and general direction of the Administrative Officer (Support Officer).

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate 30 semester hours for 12 months experience. The education must have been in a computer field such as computer science, data processing, or information processing science. Applicants must submit transcripts, diplomas or other forms of completion certificates to provide verification of related courses.

APPLICATION PROCEDURES: INTERESTED APPLICANTS MAY APPLY BY SUBMITTING A RESUME, THE OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT (OF 612), OR THE SF 171, AND KSAs TO: THE ADJUTANT GENERAL OF VIRGINIA, ATTN: VAHR-P, BUILDING 316, FORT PICKETT, BLACKSTONE, VIRGINIA 23824-6316 BY THE CLOSING DATE SPECIFIED ON THE ANNOUNCEMENT. APPLICANTS MAY ALSO EMAIL APPLICATIONS TO vanguardtechjobs@va.ngb.army.mil or fax to (434) 298-6381. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED. THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

CONSIDERATION FOR THIS POSITION WILL BE WITHOUT REGARD TO SEX, AGE, OR HANDICAP (EXCEPT WHERE REQUIRED BY MILITARY REGULATIONS), RACE, COLOR, NATIONAL ORIGIN, RELIGION, LAWFUL POLITICAL AFFILIATION, OR MEMBERSHIP/NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION...RELOCATION EXPENSES WILL NOT BE PAID...SELECTEE REQUIRED TO PARTICIPATE IN DIRECT DEPOSIT/ELECTRONIC FUND TRANSFER.

A complete listing of all current Virginia National Guard Technician Employment Opportunity Announcements is available at <http://www.varich.ang.af.mil/hro/jobs/jobs.htm>. Nationwide vacancy announcements are available at <http://www.neguard.com/jobs/Docs/statepoc.htm>.

TPVA 05-149

DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer